

**MINUTES of MEETING of BUTE AND COWAL AREA COMMITTEE held by SKYPE  
on TUESDAY, 1 DECEMBER 2020**

**Present:** Councillor Bobby Good (Chair)

Councillor Jim Anderson	Councillor Audrey Forrest
Councillor Gordon Blair	Councillor Yvonne McNeilly
Councillor Jim Findlay	Councillor Alan Reid

**Attending:** Stewart Clark – Marine Operations Manager  
Stuart McLean – Committee Manager  
Sharon MacDonald – Community Development Officer  
Stewart Clark – Marine Operations Manager  
David Mitchell – Head Teacher of Dunoon Grammar School  
Louise Nicol – Head Teacher of Rothesay Academy  
Colin Fulcher – Rothesay Townscape Heritage Project Officer  
Claire Hallybone – Dunoon Conservation Area Regeneration Scheme Project Officer  
Kristin Gillies – Senior Service Planning Manager, HSCP  
Iain Cameron – Scottish Fire & Rescue Service  
Rodden Shaw – Scottish Fire & Rescue Service  
Kenny Matheson – Convener, Dunoon Community Council  
Megan Bonar – Dunoon Observer

**1. APOLOGIES FOR ABSENCE**

There was an apology for absence intimated on behalf of Councillor Jean Moffat.

**2. DECLARATIONS OF INTEREST**

There were no declarations of interest intimated.

**3. MINUTES**

**(a) Bute and Cowal Area Committee - 1 September 2020**

The minutes of the Bute and Cowal Area Committee held on Tuesday 1 September 2020 were approved as a correct record.

**(b) Bute and Cowal Area Community Planning Group - 3 November 2020**

The minutes of the Bute and Cowal Community Planning Group meeting held on Tuesday 3 November 2020 were noted.

**4. PUBLIC QUESTION TIME**

**Question from Kenny Matheson – Convener, Dunoon Community Council**

The below question was read out by the Committee Manager;

Mr Matheson requested an update on pedestrianisation of Argyll Street

**Response from Assistant Network and Standards Manager**

The below response was read out by the Committee Manager;

There had been discussions between Officers but no practical solution had been developed.

**Question from Kenny Matheson – Convener, Dunoon Community Council**

The below question was read out by the Committee Manager;

Mr Matheson requested an update on the Traffic Regulation Order (TRO), including double yellow lines in Dunoon.

**Response from Assistant Network and Standards Manager**

The below response was read out by the Committee Manager;

Where there are yellow road markings (no waiting or no waiting/no loading) then these must have a TRO to be enforceable. If there is no TRO the lines should be removed. Should there be a query about a specific location, then the Assistant Network and Standards Manager would provide a response to suit.

**Question from Kenny Matheson – Convener, Dunoon Community Council**

The below question was read out by the Committee Manager;

Could the Area Committee ask the Chief Officer of the HSCP if she could update Dunoon Community Council on the total number of Deaths in Ashgrove Care Home Dunoon?

**Response from Business Improvement Manager, HSCP**

The below response was read out by the Committee Manager;

The issue had been raised with the Public Health team and the response was still pending. The response would be circulated to the Area Committee and Mr Matheson when received.

The Committee Manager confirmed that the response to each of Mr Matheson's questions would be sent to him and that should further information be requested the appropriate Officer would be notified.

**5. ACHA ANNUAL UPDATE**

The Committee gave consideration to an annual update presentation for the Bute and Cowal Area by the Chief Executive of the Argyll Community Housing Association (ACHA).

In addition to the submitted presentation, the Committee noted that work on the wall at Green Point at Kilmun was underway; the disposal of Torlochan traveller site is expected to conclude by 9 December 2020; and that there are funds available in the Community Action Fund with community groups encouraged to submit applications by January 2021.

Discussion focused on how in relation to winter maintenance, Officers from ACHA and the council work well together with a flexibility of understanding.

## **Decision**

The Bute and Cowal Area Committee noted the contents of the presentation.

(Reference: Presentation by Chief Executive of the Argyll Community Housing Association dated 1 December 2020, submitted)

## **6. PERFORMANCE REVIEW - AREA SCORECARD**

The Committee considered the Area Scorecard report for Financial Quarter 1 and 2 of 2020-2021 (April-June 2020 and July-September 2020) which illustrated the agreed performance measures.

## **Decision**

The Bute and Cowal Area Committee;

1. noted the performance presented on the Scorecards and supporting commentary;
2. noted that upon receipt of the quarterly performance reports the Area Committee Members could contact either the Performance Improvement Officer or the responsible named officer with any queries;
3. agreed to the proposed presentation of Car Park Income;
4. agreed to the removal of both Primary and Secondary School Inspection measures; and
5. noted that work was ongoing and to respond to the Performance Improvement Officer with requests or comments regarding the layout and format of the report and scorecard.

(Reference: Report by Executive Director with responsibility for Customer Support Services dated 1 December 2020, submitted)

## **7. MONITORING OF SUPPORTING COMMUNITIES FUND 2019/20**

The Committee gave consideration to a report which provided monitoring information on the funds distributed to community organisations through the council's Supporting Communities Fund 2019/20.

## **Decision**

The Bute and Cowal Area Committee;

1. noted the positive contribution of the funds to the community as detailed in paragraph 4.1 and the appended table to the report; and
2. agreed that the unspent funds of £733 in paragraph 4.4 of the report be carried forward for inclusion in funds available for dispersal in 2021/22.

(Reference: Report by Chief Executive dated 1 December 2020, submitted)

## **8. SECONDARY SCHOOL REPORTS**

### **(a) Dunoon Grammar School**

The Head Teacher of Dunoon Grammar School took the committee through a progress update report on the school's achievements for the 2020 session.

#### **Decision**

The Bute and Cowal Area Committee;

1. noted the contents of the report; and
2. commended the work being done by the school, particularly in response to the Covid-19 pandemic.

(Reference: Report by Head Teacher, Dunoon Grammar School, dated 1 December 2020, submitted)

### **(b) Rothesay Joint Campus**

The Head Teacher of Rothesay Academy took the committee through a progress update report on the schools achievements for the 2020 session.

#### **Decision**

The Bute and Cowal Area Committee;

1. noted the contents of the report; and
2. commended the work being done by the school, particularly in response to the Covid-19 pandemic.

(Reference: Report by Head Teacher, Rothesay Academy, dated 1 December 2020, submitted)

## **9. ARGYLL AND BUTE HSCP ANNUAL PERFORMANCE REPORT 2019/20**

The Committee gave consideration to a report which presented annual performance data of the Argyll and Bute Health and Social Care Partnership for 2019/20.

Members noted that due to the impact of the Covid-19 pandemic on the service and supporting services the report was unable to be produced in its customary format and content and as such was a summary report, as enabled by legislation.

#### **Decision**

The Bute and Cowal Area Committee noted and considered the Health and Social Care Partnership Annual Performance Report for 2019/20.

(Reference: Report by Head of Strategic Planning and Performance dated 19 November 2020, submitted)

## **10. MAJOR PROJECTS UPDATE**

(a) **Rothestay TH (Townscape Heritage) - Year 3 Update**

Consideration was given by the Committee to a report which updated them on the progress of Rothestay Townscape Heritage which is a heritage-led initiative to regenerate a defined area of Rothestay's town centre.

**Decision**

The Bute and Cowal Area Committee;

1. noted and considered the contents of the report; and
2. thanked Officers for the work undertaken.

(Reference: Report by Executive Director with responsibility for Development and Economic Growth dated 15 October 2020, submitted)

(b) **Dunoon CARS (Conservation Area Regeneration Scheme) - Year 4 Update**

Consideration was given by the Committee to a report which updated them on the progress of Dunoon Conservation Area Regeneration Scheme which is a heritage-led initiative to regenerate a defined area of Dunoon's town centre.

**Decision**

The Bute and Cowal Area Committee;

1. noted and considered the contents of the report; and
2. thanked Officers for the work undertaken.

(Reference: Report by Executive Director with responsibility for Development and Economic Growth dated 15 October 2020, submitted)

**11. PLANNED WORKS AT ROTHESAY HARBOUR**

A report was considered by the Committee which provided them with formation on forthcoming works planned at Rothestay Harbour.

**Decision**

The Bute and Cowal Area Committee;

1. noted and considered the contents of the report; and
2. thanked Officers for the work undertaken.

(Reference: Report by Executive Director with Responsibility for Development and Infrastructure dated 28 October 2020, submitted)

**12. LAMONT BEQUEST - REVIEW OF ARRANGEMENTS**

Consideration was given by the Committee to a report which invited the Trustees of the Lamont Bequest to consider its future operation. The Bequest was established 'to be

distributed to the poor of Kilfinan' with all residents residing within the PA21 post code are eligible to apply.

### **Decision**

The Bute and Cowal Area Committee;

1. agreed the distribution arrangements outlined within paragraphs 4.1 - 4.2 of the report;
2. agreed the eligibility criteria outlined within paragraphs 5.1 - 5.5 of the report;
3. agreed that successful applicants would receive £50 for individuals and £100 for families;
4. agreed that applicants, whether individuals or families, will receive a maximum of one award each calendar year; and
5. noted that a review of the updated arrangements will be undertaken and reported to the Bute and Cowal Area Committee following the first 12 months of operation.

(Reference: Report by Executive Director with responsibility for Legal and Regulatory Support dated 1 December 2020, submitted)

### **13. DUNOON TO GOUROCK FERRY SERVICE**

A report which provided Members with a further update on future plans for the Gourock to Dunoon and Gourock to Kilcreggan ferry routes was before the Committee for noting.

### **Decision**

The Bute and Cowal Area Committee noted the contents of the report.

(Reference: Report by Executive Director with Responsibility for Development and Infrastructure dated 27 October 2020, submitted)

### **14. DRAFT BUTE AND COWAL AREA COMMITTEE WORKPLAN**

The Draft Bute and Cowal Workplan, as of December 2020, was before the Committee for noting.

### **Decision**

The Bute and Cowal Area Committee noted the Bute and Cowal Workplan.

(Reference: Bute and Cowal Workplan dated 1 December 2020, submitted).

### **15. THE THIRD MARQUIS OF BUTE'S SILVER WEDDING DOWRY FUND**

The Committee gave consideration to a report regarding an application which has been made to the Marquis of Bute's Silver Wedding Dowry Fund.

### **Decision**

The Bute and Cowal Area Committee agreed to award £500 to the applicant.

(Reference: Report by Executive Director with responsibility for Legal and Regulatory Support dated 1 December 2020, submitted)

The Chair spoke regarding the sad passing of Provost and Councillor Len Scoullar, and the Committee noted his contribution to the Bute and Cowal Area Committee was appreciated and he would be missed from all future meetings.